

Format for College/Polytechnic

To

Date:

Sir,

Sub: Right To Information Act, 2005.

Ref: _____

- 1) Received your application dtd. _____ under Right To Information Act, 2005. We would like to inform you that _____ (Name of the Institution) our Educational Institution is established and run by _____ (Name of the Trust/Society) which is registered under the Bombay Public Trusts Act, 1950, Reg. No. _____ dtd _____ and / or Societies Registration Act, 1860, Reg. No. _____ dtd _____.
- 2) The Educational Institution and the Public charitable Trust registered under the Bombay Public Trusts Act, 1950 and/or a Society registered under the Societies Registration Act, 1860 is not a 'Public Authority' within the meaning of Section 2(h) of the Right To Information Act, 2005 as it is not a 'Public Authority' established or constituted under the Constitution, law made by Parliament, law made by State Legislature or by notification issued or order made by the appropriate Government and it is also not a body owned, controlled or substantially financed by the Government or a non-Government Organization substantially financed directly or indirectly by funds provided by the appropriate Government.
- 3) Since we are not a 'Public Authority', you are not entitled to ask for the information under the Right To Information Act, 2005.

Thanking you,

Yours faithfully,

Principal/Director
(Name of the Institute)

Format for Society/Trust

To

Date:

Sir,

Sub: Right To Information Act, 2005.

Ref: _____

- 1) Received your application dtd. _____ under Right to Information Act, 2005. We would like to inform you that _____ (Name of the Society / Public Trust) is registered under the Bombay Public Trusts Act, 1950 (Reg. No. _____ dtd _____) and / or Societies Registration Act, 1860 (Reg. No. _____ dtd _____).

- 2) The Public charitable Trust registered under the Bombay Public Trusts Act, 1950 and/or a Society registered under the Societies Registration Act, 1860 is not a 'Public Authority' within the meaning of Section 2(h) of the Right To Information Act, 2005 as it is not a Public Authority established or constituted under the Constitution, law made by Parliament, law made by State Legislature or by notification issued or order made by the appropriate Government and it is also not a body owned, controlled or substantially financed by the Government or a non-Government Organization substantially financed directly or indirectly by funds provided by the appropriate Government.

- 3) Since we are not a Public Authority, you are not entitled to ask for the information under the Right To Information Act, 2005.

Thanking you,

Yours faithfully,